



# TOWN OF MOUNTAINAIR

## ACCEPTING APPLICATIONS FOR

### **POSITION: EMS DIRECTOR**

**STIPEND:** \$14.00/hour, maximum 40 hours per MONTH, not to exceed \$560 per month, on administrative tasks only. (EMS call run hours do not apply.) Also, this is a contract position, therefore the candidate will be liable for paying all associated taxes.

This is a grant-funded position with 6-month review of work completed. Work reports to be provided to Town Council and Fresh Fields board monthly.

### **QUALIFICATIONS FOR EMPLOYMENT**

- High school diploma or GED
- US Citizen
- No felony convictions for crimes of moral turpitude, felony, DWI or domestic violence
- Knowledge of methods and procedures of managing emergency services
- Laws, rules and regulations governing the operations of emergency medical services.
- Experience in volunteer supervision and management
- Basic and/or Advanced Life Support practices
- Knowledge of HIPPA laws.
- Proficient in Microsoft Office Suite.
- Ability to speak Spanish is a plus, but not a requirement

### **APPLICATIONS AND JOB DESCRIPTION CAN BE OBTAINED AT:**

**TOWN OF MOUNTAINAIR  
TOWN HALL, 105 E BROADWAY, PO BOX 115, MOUNTAINAIR, NEW MEXICO 87036  
(505) 847-2321**

**OR VISIT OUR WEBSITE AT: [WWW.MOUNTAINAIRNM.GOV](http://WWW.MOUNTAINAIRNM.GOV)**

**THE TOWN OF MOUNTAINAIR RESERVES THE RIGHT TO REJECT ANY AND ALL APPLICATIONS WITHOUT NOTICE. NO INTERVIEW IS GUARANTIED.**

**THE TOWN OF MOUNTAINAIR IS AN EQUAL OPPORTUNITY EMPLOYER**